

## PRE-QUALIFICATION PROFILE \*

## CLEANING AND FM MANAGEMENT



FACILITY MGMT SECTOR WITHIN BUZZTOP INVESTMENT



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<https://www.buzztop.ae>

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## MESSAGE FROM MANAGING DIRECTOR:

Our Company was founded in Al Ain in 2018 and its principal activity is construction of various sorts and Investment in PPP and Facility Management.

A glance through the pages of this document will, prima facie, depict that **BUZZTOP INVESTMENT– SOLE PROPRIETORSHIP L.L.C.** Company is not only a Company involved in building complex structures but also reckon the long-standing association with its bonfire customers which is imperative to the success and growth of the organization.

We at **BUZZTOP INVESTMENT**, employ professionals who have composure and rich experience in the industry to meticulously build the structures to our clients utmost satisfaction is a challenge to the albeit, over the years, we have accomplished several projects, we never felt complacent for our Company believes that each new project, regardless of the magnitude, It is our earnest desire to receive your continued, valuable patronage to facilitate us to offer our incomparable senescences best in the industry for your impending projects. That is our vision.

With the fast-changing environment, we commit ourselves to continuous development and change. We face the future with confidence and high-spirited strength, and we welcome challenges and opportunities ahead.

**SUHAIL AL.MHEIRI**  
**MANAGING DIRECTOR**





## BUZZTOP PHILOSOPHY:

At Buzztop, we focus on being an industry-leading service business in the commercial cleaning and facilities maintenance industry. The way we achieve this ideal is to build our business one satisfied customer at a time which means we focus on what matters most to each client. Our commitment to our stakeholders is based on this philosophy and focuses on:

-  Quality
-  Safety
-  Respect
-  Professionalism

While we care about the bottom line, we also keep a sharp eye on our corporate impact on the environment and actively pursue measures to reduce our carbon footprint. Through the reduced use of chemically reactive and toxic chemicals, our sustainable purchasing policy, environmental stewardship policy and comprehensive training on green cleaning practices, Buzztop remains at the forefront of green cleaning and sustainability.



# VISION, MISSION STATEMENT & CORE VALUES:

## **BUZZTOP Vision:**

To become a Regional Leader with a Diversified Business to Cover All Aspects of Building Construction Industry, by Providing Value for Time and Money, High Quality Products and a Superior Services to Our Customers.

## **BUZZTOP Mission :**

Our Priority is to Maintain a Strong Foundation of Trust and Mutual Respect Generated Through Positive Relations With Our Clients, Architects, Engineers, Sub-contractors and Suppliers. The Foremost Goal is Customer Satisfaction and to become a Trusted Contractor with Exceptional Performance From Every Member of our company.

## **BUZZTOP Core Values:**

We want to create something worth creating, that will endure the test of time. We do this by relentlessly focusing on our customers' success, building high quality systems, and planning for long-term scale. We're grounded by humility and driven by ambition.

Customer satisfaction is our motto. Our prime concern is to provide quality work beyond client expectation.

**CUSTOMER-FOCUS:** Our aim is to achieve “total customer service excellence” for all our clients and customers. We listen to customer needs and find ways to provide them.

**TEAMWORK:** We work in harmony towards achieving our common vision. There is synergy in our team, converting each personal weakness into strengths. We direct individual accomplishments towards organizational objectives by sharing together, working together and succeeding together. The strength of the team is each individual member and the strength of each member is the Team.

**COMMUNICATION:** We are open and honest with constructive feedback, regardless of our role and the recipient. We take feedback as an opportunity to develop ourselves and continuously improve on our skills' products and services.



# BUZZTOP FM SERVICES :

Our core service offering of Complete Custodial Care is the foundation we continue to build upon.

Our ability to deliver trusted, quality services with a team of rigorously trained experts and an ongoing commitment to seek out the most innovative new products, processes and technology positions us uniquely to serve a broad range of client needs.

Add our strength in quality systems and commitment to environmental stewardship supported by our green cleaning policy, and we are ready to help keep your facility in the best possible shape for your stakeholders.

For organizations across UAE, we provide the following services:

## Facility Care

A safe and healthy workplace demands regular maintenance and cleaning inside and out. Our Custodial Care core services are essential not only for appearances, but also for the health and hygiene of all your stakeholders – co-workers, customers, or tenants.

- Floor Sweeping
- Carpet cleaning
- Window cleaning
- Parking lot sweeping
- Procurement support and inventory management
- Waste Collections
- Special events prep and clean up

## House Care

A safe and healthy houses and apartments demands regular maintenance and cleaning inside and out. Our Custodial Care core services are essential not only for appearances, but also for the health and hygiene of all your stakeholders – co-workers, customers, or tenants.

- Washing Clothes
- Floor Sweeping
- Carpet cleaning
- Window cleaning
- Ironing and Cabinets Organizing
- Waste Collections
- Special events prep and clean up



## OUR FAMILY & WORK FORCE:

Our founder, believed that anyone who worked for the company became part of the family, and their families, by extension, did too. He knew that working together in this manner ensured a better working environment for everyone, and ultimately a better product for the client.

We strive to continue his legacy. We work co-operatively, regardless of position, supporting each other wherever the need exists, because we know working together builds a better working environment.

All Buzztop “employees” are co-workers in the truest sense of the word, and we use the term “co-worker” – rather than employee – to remind us of this legacy and approach.



# COMPANY COMMERCIAL LICENSE:

مركز أبوظبي للأعمال  
Abu Dhabi Business Center



دائرة التنمية الاقتصادية  
DEPARTMENT OF ECONOMIC DEVELOPMENT



## Commercial License

Emerging Economic Establishment

## رخصة تجارية

منشأة اقتصادية ناشئة

License No	:	CN-2664021	:	رقم الرخصة
ADCCI No	:	2593205	:	عضوية الغرفة
Establishment Card MOHRE	:	974025	:	وزارة الموارد البشرية والتوطين
Establishment Card ICA	:	224356	:	بطاقة المنشأة
Legal Form	:	Sole Proprietorship L.L.C.	:	الشكل القانوني
Trade Name	:	BUZZTOP INVESTMENT - SOLE PROPRIETORSHIP L.L.C.	:	الاسم التجاري
Establishment Date	:	06/11/2018	:	تاريخ تأسيس المنشأة
Issue Date	:	13/10/2021	:	تاريخ الإصدار
Expiry Date	:	05/11/2022	:	تاريخ الانتهاء

الصفة Role	الجنسية Nationality	الملاك / الشركاء Owners / Partners	الرقم No.
مالك Owner	الإمارات العربية المتحدة United Arab Emirates	سهيل ثاني محمد سهيل المهيدي SUHAIL THANI MOHAMMED SUHAIL ALMHEIRI	41703993

**Commercial Activities :** الأنشطة التجارية  
- Real Estate Lease And Management Services خدمات تأجير العقارات وإدارتها  
- Commercial Enterprises Investment, Institution and Management الاستثمار في المشروعات التجارية وتأسيسها وإدارتها  
- Buildings Cleaning Services خدمات التنظيف الداخلية للمباني  
- \* All Kind Building Projects Contracting \* مقاولات مشاريع المباني بأنواعها

The Contractor is not permitted to practice the activities marked with sign (\*) unless these activities are classified and a Classification certificate is obtained for the department of Department of Urban Planning and Municipalities

لا يحق للمقاول ممارسة الأنشطة المشار إليها بعلامة (\*) إلا بعد الحصول على شهادة التصنيف المعتمدة من دائرة التخطيط العمراني والبلديات.

**Address :** المنطقة الصناعية، بطحاء الحائر، 21 : الواحد والعشرون، مبنى، السيد ثاني محمد سهيل و اخرين  
**Onwani Address :** العنوان الموحد

( تم تحصيل رسوم خدمات الدفاع المدني )

وثيقة معتمدة وصادرة بدون توقيع أو ختم من دائرة التنمية الاقتصادية - أبوظبي. للتحقق من صحة البيانات الواردة في الرخصة برجاء زيارة الموقع [www.adbc.gov.ae](http://www.adbc.gov.ae)  
Approved document issued without signature or stamp by the Department of Economic Development - Abu Dhabi. To verify the license kindly visit [www.adbc.gov.ae](http://www.adbc.gov.ae)

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**Official Mobile :** 971504457997 رقم التواصل الرسمي



[www.adbc.gov.ae](http://www.adbc.gov.ae)

Proud of we are member in





# COMPANY REGISTRATION & CERTIFICATES:

ISO 9001:2015



## Certificate of Registration

**BUZZTOP INVESTMENT- SOLE PROPRIETORSHIP  
L.L.C.**

Office No.1, Thani Building, Road 21, Batha Al Hayer, Sanaiya, Al Ain City, United Arab  
Emirates

IN REGARD TO

**ISO 9001:2015**

Quality Management Systems

For the following scope of activities:

Specialized in Supply & Erection of Precast Concrete Products and steel structure, Real Estate  
Lease and Management Services Commercial Enterprises Investment, Institution and  
Management All Kind Building Projects Contracting & General Contracting.

INITIAL ISSUE DATE 06 February 2021

LATEST CERTIFICATION DATE 06 February 2021

CERTIFICATE EXPIRY DATE 06 February 2024

SURVEILLANCE AUDIT DUE BY 06 February 2022

CERTIFICATE STATUS Full

Certificate No.: 14137990

Authorised Signature  
For QA Certification

A handwritten signature in black ink, appearing to be "J. Al Hayer", written over a horizontal line.



To check this certificate status visit: [www.irqao.com](http://www.irqao.com)

Certified that this is an accredited certificate authorised for issue by **QA Certification** against defined criteria and in cognisance of ISO 17021:2015 'Conformity Assessment - Requirements for bodies providing audit and certification of management systems'. This certificate and its accredited status is only valid when confirmed by the register listed in the International Register of Quality Assessed Organisations: [www.irqao.com](http://www.irqao.com)

This certificate is the property of QA Certification.